

# Nootka PAC Meeting

6:30pm, January 25<sup>th</sup>, 2023

Nootka Library

Call to order & Land acknowledgement @ 6:36pm

Present: 10 PAC members plus 2 guests (Jesse Bemister & Nicole Harrison)

## 1. Words from School Admin (Jesse Bemister)

- Happy to see the PAC moving forward this year.
- Updates:
  - Jesse introduced Nicole Harrison, vice-principal, who started at the beginning of January.
  - Victoria Horner is back as Grade 6/7 teacher and is coaching Sr. Boys basketball
  - Maria Gilligan, student support worker, has gone on parental leave. This position has yet to be filled.
- Thank you to the PAC for providing funding
  - \$250/class
  - \$1500 for the library
  - \$700 for music
  - Sports jerseys (80, in a variety of sizes)
- Winter concert was a big success and raised some money for the music program.
- The school received \$48,000 as part of the Student and Family Affordability program.
  - \$3000 in gift cards were distributed before Christmas and more will be distributed before Spring Break and likely before summer. Families can access these funds by reaching out to Mr. Bemister or teachers.
  - There are several whole-school activities supported by this fund, with the remainder of the cost possibly coming from the PAC (last year's gaming grant):
    - Drumming starting in February
    - Soapstone carving before spring break
    - Hip Hop dance later this year
- **ACTION:** Jesse and Jenn (or the PAC treasurer) will connect regarding
- Field trips:
  - Ice skating
  - Swimming lessons
  - Hopefully more money for field trips will come from PAC
- Fine Arts is putting on a production of Annie
- The Middle Years Development Instrument (MDI) will be conducted with the Grade 6s on Jan 26<sup>th</sup>.
  - The MDI is an anonymous and voluntary questionnaire used to assess children's social and emotional health and well-being from their perspective.
  - Results inform programming and community support and are used for planning and trend analysis.

- More info: <https://earlylearning.ubc.ca/monitoring-system/mdi/mdi-overview/>
- CSL reports come out on Jan 27<sup>th</sup>
  - This is the last year of two reports, going back up to three next school year.
  - Student-led conferences will be held on April 12<sup>th</sup> & 13<sup>th</sup>
- The Art Crawl will be held on Feb 28<sup>th</sup>.
  - Primarily for Intermediate students, as Grade 6 & 7 were largely excluded from the Winter Concert due to the nature of their music program this year.

## 2. Updates on fundraisers (Nori)

- About \$2000 was raised through the holiday plant sale and Purdy's.
- Upcoming:
  - Hoodies/t-shirts
  - Coffee
  - Spring plants (possible, only possible if someone in the neighbourhood has garage space that we can use)
- Ongoing:
  - Bottle drive
  - Tru Earth
  - Emily Press labels
- Please send Nori any ideas or offers for help

## 3. Updates on hot lunch program (Hung)

- The hot lunch program started at the beginning of January.
- The program is generally going well, but for a couple of mix-ups with a single vendor. We will swap in other vendors for the next round.
- Have raised about \$1300 so far.
- There has been a good volunteer response for distribution.
- Hung is currently setting up March & April
- Future prices will include Stripe credit card processing fees roughly 3%.

## 4. Vote in bylaws

- The bylaws were posted to the website in early January.
- Adoption:
  - Niki motions
  - Mary seconds
  - Vote: Carried

## 5. Show budget

- The budget was supposed to be completed by June 2022, but a change in leadership resulted in delays.
- The PAC gets money from the BC Gaming Grant and fundraises other money.
- The budget currently shows a \$550 deficit from our projected spending, but we anticipate making this up with fundraising.

- The PAC hopes to end the school year with a surplus to build a contingency fund for items like ipads and laptops that will reach end of life.
- Jesse noted that in the past PAC classroom funds were rolled from year to year but that this will not happen from now on. Those accounts will be zeroed and remaining funds will be returned to PAC.
- Budget attached to minutes.

## 6. Vote on budget

- Adoption:
  - Niki motions to adopts
  - Mary seconds
  - Vote: carried

## 7. PAC executive update – recruiting new member

- The PAC is looking for a new executive member
  - Jenn is currently acting as both Treasurer and Communications
  - The communications role sends out emails, primarily on behalf of the president or hot lunch coordinator and keeps the webpage up to date.
  - With no volunteers at the meeting those present will draw on contacts to find a new member.

## 8. Open the floor

- Murals under the undercover area and the front of the school
  - Jesse reported that there are currently no plans to replace them, acknowledging that there are many opportunities to place murals around the school if funding could be allocated.
  - The mural in the undercover area was painted over as there was a lot of vandalism over the summer
- Pedestrian safety on Renfrew
  - Issues include:
    - Light at 17th has no sound.
    - Crosswalk at 19th has no light
    - 30km/h sign is strangely placed and ignored (could this be handled by a community policing event?)
    - East side of Renfrew has no grass median, it goes directly from the sidewalk to the road
  - We will likely have more power if we go to the city collectively, and something could be drafted to go out as part of the PAC newsletter.

**ACTION:** Jesse will continue to promote safe driving around the school.

- Ravine safety
  - Primarily want to ensure kids are visible by the supervision aides.

Meeting adjourned at 7:34pm

# 2022/23 Nootka PAC Budget

January 30, 2023

Bank Account Amounts	
Current General Account Balance	\$8,820.14
Current Gaming Account Balance	\$12,111.37
Current Jumpstart Savings Balance	\$14,880.35
School Cash Online Donation Balance	\$0.00
Current Paypal Account Balance	\$0.00
Retrun It Express Balance	\$0.00

Income					
Income Source	2021/2022	Budget	Gaming	Actual YTD	Notes
GAMING GRANT	8,180.00	0.00	8,060.00	8,060.00	Grant approved, Received Sep 28, 2022
Hot Lunch	0.00	2,000.00	0.00		
Bank Interest	150.00	150.00	0.00		
Major Fundraiser - direct donations	800.00	4,000.00	0.00	4,089.00	4089 heald in School Cash online account
Small Fundraising	100.00	900.00	0.00	977.96	DPAC transfer
Sports Day	0.00	0.00	0		
Gift Cards, Emily Press, Real Hip Clothing	0.00	0.00	0.00		
Purdy's Chocolate	0.00	1,500.00	0.00	1,728.16	
Poinsetta/Wreath	0.00	250.00	0.00	254.72	
Coffee	0.00	0.00	0.00		
Legacy funds transfer	0.00	0.00	0.00		
<b>Total income</b>	<b>9,230.00</b>	<b>8,800.00</b>	<b>8,060.00</b>	<b>15,109.84</b>	

Expenses					
Proposed Dedicated	2022/2023	General	Gaming	Actual YTD	Notes
PAC Contingency & Carryover	0.00	0.00			
Technology & Electronic Funds	0.00	0.00			
Classroom Funds	4,500.00	4,750.00		661.00	4089 to come from School cash online donations, \$661 from General account
Music	0.00	750.00		750.00	
Fieldtrip Account	3,980.00	0.00	4,140.00		\$10/student - 414 students?
Performances/Events	0.00	0.00			
Library & Literacy	0.00	1,500.00		1,500.00	
Artist in Residence	0.00	0.00			
Cultural Event	0.00	0.00			
K Classes Centres	0.00	0.00			
Science Alive	0.00	0.00			
Jerseys	0.00	0.00	3,500.00		Gaming grant, jerseys for school, Jesse is ordering
<b>Total proposed expenses</b>	<b>8,480.00</b>	<b>7,000.00</b>	<b>7,640.00</b>	<b>2,911.00</b>	

Fixed Expenses					
2022/2023	General	Gaming	Actual YTD	Notes	
Awards	0.00	0.00	0.00	No awards this year	
Operational Expenses	0.00	250.00	236.10	Munchalunch fees	
Staff Appreciation	460.80	500.00			
Grade 7 Events	421.75	500.00		from gaming grant	
<b>Total fixed expenses</b>	<b>882.55</b>	<b>1,250.00</b>	<b>0.00</b>	<b>236.10</b>	Jerseys will cost \$2500-\$3000

Totals					
2021/2022	General	Gaming	YTD Actuals		
Total Income	9,230.00	8,800.00	8,060.00	15,109.84	
Total Expenses	9,362.55	8,250.00	7,640.00	3,147.10	
<b>Balance</b>	<b>-132.55</b>	<b>550.00</b>	<b>420.00</b>		