

# Nootka PAC 2023 Annual General Meeting

6:30pm, June 7th, 2023  
Nootka Elementary Library

Present: 10 PAC members, plus 1 guest (Jesse Bemister)

1. Call to order & land acknowledgement
  - 6:35pm
2. Approval of minutes
  - Moved by Jenn O'Sullivan, seconded by Niki Clarke, approved.
3. Admin report (Jesse Bemister)
  - Thanks to everyone for reinvigorating the PAC this year. Jesse noted how much the PAC has accomplished considering it starting from essentially nothing.
  - Jerseys, field trips, hot lunch are all appreciated.
  - Staffing for next year:
    1. Staffing is based on student enrollment.
    2. Reduction in teaching staff by 2.1 people, one classroom teacher and one resource teacher. The final impacts will be known by September..
    3. Reduction in support staff (SSAs) by 2. Jesse is hoping to maintain continuity.
    4. No retirements planned.
4. Chair report (Niki Clarke)
  - We had a really productive year and Niki expressed her gratitude to PAC members and Nootka admin. The PAC has taken on a number of initiatives:
    1. Administrative:
      1. New contact information
      2. Instagram
      3. Bylaws & constitution
    2. Fundraising, hot lunch, and Freezie Fridays
    3. Paid for field trips, jerseys, and provided money for classrooms
    4. Food equity for hot lunch
  - Looking forward to another fun and productive 2023/24 school year. The PAC is hoping to create hot lunch and fundraising committees to spread out labour.
5. Treasurer report (Jenn O'Sullivan)
  - There is currently \$8600 in the general account and Jenn estimates ending the year with \$6000 in the bank.
  - Money unspent by teachers will come back to the PAC.
  - There is about \$8000 in the gaming account.
  - Next year the PAC hopes to provide more money to classroom funds, the library, and resource teachers.

## 6. Elections

- Chair
  - Niki Clarke
- Treasurer
  - Jenn O'Sullivan
- Hot lunch coordinator
  - Johanna (volunteer coordination)
- Fundraising coordinator
  - Nori McMichael
  - Kari Morton
- Communications
  - Andrea Hooge
- Secretary
  - Jenna Thomson
- Classic Rep
  - Lindsay Siu/Chris Raedcher
- THRIVE Rep
- Fine Arts Rep
- Members at Large
  - Yalda
  - Liz Beck

## 7. Staff Appreciation Day

- Friday, June 9th. Volunteers to arrive at 9am for setup.

## 8. Volunteer recruitment

- Andrea will set up a table to recruit volunteers on Friday June 9th after the hip hop show.

## 9. Sports Day

- Liz is sourcing coffee from Starbucks
- Need 5 volunteers 11:20-11:45.
- We have baked goods to sell and are planning on ice cream