

Nootka PAC Executive Meeting

7:15pm

Wednesday, 11 September 2024

zoom

Present: Mary Anderson, Jenn O'Sullivan, Sarah Smith, Nori McMichael, Andrea Hooge, Corinne McCartney, Doug Gibson, Jenna Thomson

1. 2023/24 accounts:
 - a. Balances:
 - a.i. General account: \$15,733
 - a.ii. Gaming: \$932
 - a.iii. Jumpstart: \$15,407
 - a.iv. PAC Account (held by Nootka admin): \$976
 - a.v. Paypal: \$9
 - a.vi. Return It Express: \$221
 - b. Funds in the Jumpstart account are earmarked for replacing technology. The PAC needs to connect with the school to determine needs for the coming years.
 - c. PAC (Nootka) account is money the PAC has given to the school for distribution. Unspent funds are returned to the PAC.
 - d. In 2023/24 hot lunch, oka apples, and the fair were all significant fundraisers.
 - d.i. Hot lunch budgeted \$2500 but the PAC far exceeded it.
 - d.ii. Small fundraising: budgeted \$2000 and outdid that with Oka apples and purdy's
 - d.iii. Many legacy items (wreaths, coffee, Emily press, clothing, etc.) can be removed from the budget, and the fair and silent auction can be added if the PAC plans to run them annually.
 - e. Expenses:
 - e.i. See attached pdf.
 - e.ii. There was a discussion of increasing the allocation for Grade 1 centres.
 - e.iii. Operational expenses included Munchalunch and etransfer bank fees.
2. 2024/25 income:
 - a. Projected income:
 - a.i. Gaming: \$7800
 - a.ii. Hot lunch: \$5000
 - a.iii. Bank interest: \$150
 - a.iv. Direct donations: \$0
 - a.v. Events (dances, etc): \$400
 - a.vi. Coffee: \$0
 - a.vii. Spirit wear: \$900
 - a.viii. Purdys: \$1500
 - a.ix. Small fundraising (apples, etc): \$1000
 - a.x. Sports Day: \$0
 - a.xi. Spring Fair: \$4500
 - b. Projected expenses:
 - b.i. Classroom funds: \$4500
 - b.ii. Music: \$750 (to be confirmed)
 - b.iii. Library & literacy: \$1500
 - b.iv. Centres: \$500

- b.v. Body Science: \$0 (typically done in alternate years)
- b.vi. Field trips: \$3810 (from gaming)
- b.vii. Fair: \$3000 (plus \$1500 from gaming)
- b.viii. Operational: \$500
- b.ix. Staff appreciation \$500
- b.x. Grade 7 grad: \$500
- b.xi. Awards: \$0

ACTION: Jenn will email the music department to see what else is needed

- c. The PAC is starting in a good place and can provide funds to teachers and departments at the start of the year.
- d. Changes can be made before the general PAC meeting on Monday, Sept 16
- e. 2024/25 fundraising goals:
 - e.i. Upgrades to the playground for accessibility
 - e.ii. Can talk about this at the Sept 16th PAC meeting.

ACTION: Jenn will input final data and share the budget before the PAC meeting next week.

- f. Jenn has a fridge that could be donated to the school