

# **Nootka PAC Meeting**

March 9, 2026

## **Introductions**

1. Welcome to new and returning PAC members

8 members present, 1 staff

Chair: Mary Anderson-Present

Treasurer: Angela Low-Present

Hot Lunch Coordinator: Sarah Smith and Phyllis Yeung (regrets)

Fundraising Coordinator: Nori McMichael (regrets)

Volunteer Coordinator: Johanna Suttor-Doerksen

Communications: Andrea Hooge

Secretary: Roberta Froese

Spring Fair Coordinator: (regrets) Erin Kaufman

Classic Rep: OPEN –

THRIVE Rep: OPEN – Represents the interests of children in the THRIVE stream

DPAC Rep and Fine Arts Rep: Doug Gibson

## **Approve Minutes posted on the website from our last meeting-**

moved to approve next meeting

2. Minutes are posted on the Nootka PAC website.

### **Update and Welcome to Scott Huges (Admin)**

So many amazing things happening at our school including wheel chair basketball and partaking in the choir festival thank you to ms.ella and ms.victoria. Scott shared in depth the experience and impact this had on our school and kids.

3. Scott to discuss upcoming events

Heading into musical theatre prep, more will be coming out in the next few weeks.

This week class photos will be held on Wednesday morning. Offers have gone out for choice program kindergarten spots across VSB, this includes fine art offers.

Offers for spots in Nootka's fine art for grade 1-7 go out after spring break.

Kindergarten offers for catchment will be coming soon, after which will be out-of-catchment/cross border application. Once these numbers are confirmed we will know more about staffing for next year.

Staff changes:Our lovely secretary Rosemary is retiring march 31st. Make sure to stop by and wish her luck in her retirement!

Safe School street program will be starting during the last couple weeks of May and the first few weeks of June. The goal is to

1. Raise awareness around safe drop off and pick up and reduce congestion around cross walks
2. Community building and engagement through a weekly street party, a group will come in to help with education for the community on approving student safety.

This program has been running since the 1970's. School street program folks will be coming to chat with the PAC next meeting to give more information and to answer questions.

## **Treasurer Report (Regrets from Angela Low)**

### 4. Update.

#### Accounts Balances

- General account: **\$23,157.66**
- Gaming account: **\$2,049.58**
- Jumpstart savings: **\$15,852.43**
- PayPal: **\$0**
- Nootka School PAC account - **\$100.00**

#### Income

- Interest - **\$16.40**

#### Expenses

- PAC operational costs - **\$775.19**
  - Bank fees
  - New refrigerator replacement
  - Webhosting service

Mary made a motion to expand the operations budget.

The motion was not passed. There was a discussion about not expanding the

operations budget to include the fridge, but in order to be transparent we will need to review this as there will be a deficit in operations budget at the end of year.

### Hot lunch

\*On cash basis – lunches are prepaid by families with vendors being paid out weekly. We made a note the Angela does not have to do the hard work of breaking down the in-out nature of this every month, but can let us know the amounts at the end of the year.

- Running balance to date from Sep 1/25 = \$9,509.18
- **Running expected disbursements to vendors to date = (\$5,644.51)**

### \*NEW: Cashflow Forecast – expected expenses

- Hot Lunch vendor payments Mar – Apr: **\$(5,644.51)**
- Spring Fair expense (door prizes, etc.): **\$(500.00)** *Spring Fair committee to confirm.*
- **Field trip funding to school from gaming account: \$(2,049.58)**

### Grade 7 Committee Fundraising

- Running balance in PAC account - **\$1,460.61**
- NOTE - We will continue to share this balance throughout the year, as funds are allocated to Gr 7 fundraising and will be debited, less 5% as agreed.

Gaming grant account will be dispersed to the school this week for the rest of the money left over after sex educator, the money will go towards field trips.

7. [www.Munchalunch.com](http://www.Munchalunch.com) is live and updated with hot lunch options.

## **Spring Fair Announcement (Regrets from Erin Kaufman)**

8. Not moving forward with silent auction. Clarifying goals and scope of fundraising. We need to look into the rules around running a raffle.

## **Parent Announcements**

### **Movie night this Wednesday! Come out and**

9. Open floor for quick parent questions and comments.

Roberta shared about World down syndrome day on March 21st, and how the r-word has been being used around the school and the need to spread more awareness of how words impact kids and how we can be more inclusive as a school towards disabled folks.

### **Meeting Dates for 2026 school year**

Apr. 13th, May 4th, June 1 or 4 for Exec mtg.