Communications Role:

● Relaying information to parents via email, such as:

-Hot Lunch updates

-PAC meeting reminders

-After-school programs

● Updates to the website as needed, including:

-PAC meeting dates

-PAC meeting notes and agendas

● There are additional ways the person in the communication role can choose to help with outreach, such as setting up a PAC table in the courtyard to raise awareness about the PAC and attending 'Welcome to Kindergarten' in May of each year to hand our flyers and sign-up sheets. These actions help to bring new volunteers to the PAC, but are not required of the communications role.