

Nootka PAC Annual General Meeting

6:30pm, June 2, 2025

Nootka Library

Present: 18 PAC members, plus 2 guests (Jesse Bemister & Amrit Hundal)

1. Welcome & land acknowledgement (Mary Anderson)

- Called to order at 6:30pm
- Introductions:
 - Chair: Mary Anderson
 - Treasurer: Jenn O'Sullivan
 - Hot Lunch Coordinator: Sarah Smith
 - Fundraising Coordinator: Nori McMichael
 - Volunteer Coordinator: Johanna Suttor-Doerksen
 - Communications: Andrea Hooge
 - Secretary: Jenna Thomson
 - Classic Rep: Corinne McCartney
 - THRIVE Rep: Vacant
 - Fine Arts Rep: Doug Gibson (Regrets)
 - DPAC Rep: Doug Gibson (Regrets)

2. Approve last year's minutes (posted on website)

- Motion by Jenn O'Sullivan, second by Roberta Froese
- Vote: Approved

3. Admin Update (Jesse Bemister)

- Staffing:
 - Planning for next year is underway.
 - It is anticipated that no divisions have been lost, but this will not be finalized until the end of September 2025.
 - Core SSA staffing will remain the same.
 - Open teaching positions:
 1. Grade 4/5 Classic. The Ella Adkins and Alan Blackwell might be returning, but this is not confirmed.
 2. Music Prep: It is hoped that Chad Galpin will come back for to cover Ms Ramirez backfill Sept - January.
- Goodbyes:
 3. Mr DaSilva (1.5 days/week) PE prep. Michael Meroniuk will be taking on these days and will work 5 days/week.
 4. Principal Jesse Bemister is leaving for Grandview  uuqinak'uuh Elementary. Scott Hughes will be starting in September. He is current Vice-Principal at Henderson

Elementary. Jesse is confident he will be a good addition to the school.

- Class casting and setup for September is underway. There are many moving parts to consider and admin tries their best to make the most functional, cohesive classes possible.
- Splits for next year are still being sorted and will be confirmed in September.
- Waitlist spaces for Fine Arts have been sent out and more might come. There were about 65 applicants from Grades 1-7 this year.
- Jesse noted that this is his last PAC meeting. When he started, coming out of COVID, the PAC was largely non-functional, and he is happy to see how active it has become.

4. Treasurer Report (Jenn O'Sullivan)

- As a school, Nootka cannot accept cash payments at events such as concerts. The PAC supports the school by depositing any cash raised on behalf of the school and subsequently transferring the value back to the school.
 - Motion to increase the budget of Musical Theatre by \$5860 and subsequently transfer these funds to the school: Andrea Hooge
 - Second: Mary Anderson
 - Approved.
- 2024/25 budgeted expenses:
 - \$250/division for a total of \$4500
 - \$1500 literacy
 - \$750 music (this was later increased)
 - Hot lunch supplies
- 2024/25 income to date:
 - Hot lunch: Net \$6000 (goal was \$5000)
 - Fair: TBD
- Without funds raised by the fair we are entering the 2025/26 school year with a balance of \$16,000 in the general account.
- The new exec will set the budget for the coming year.
- Funds raised are expected to support the computer fund.
- The PAC would not be making this money without volunteer support.

5. Spring Fair Update (Erin Kaufman)

- Event will be held on Saturday, June 7th, from 11am – 3pm.
- 110 wristbands have been pre-ordered. Using a pay-what-you-can model, wristbands have averaged about \$9 each. Admin has purchased 50 wristbands to support families.
- The silent auction opened on June 1st and is sitting at \$2500 after one day. Silent auction donations are valued at \$15,000.
- Donors have offered \$2500 cash in support of the fair and expenses are sitting at under \$1000 after these donations.

- Hoping to net \$8,000-\$10,000
- Still looking for volunteers

6. Grade 7 Committee (Sonya)

- Need more volunteers for the fair concession.
- Are hoping for donations for the concession, but have not had a great deal of success. Superstore has donated a \$100 gift card. Hoping that more Grade 7 parents donate food and/or money.
- Planning to use the PAC Square account to accept money, this money will then be paid out to the school for grade 7 leaving party.

7. Election

- Call for volunteers
- All executive positions were voted on by a show of hands:
 - Chair (Mary Anderson)
 - Unanimous
 - Treasurer (Angela Low & Kari Morton)
 - Unanimous
 - Hot Lunch Coordinator (Sarah Smith & Phyllis Leung)
 - Unanimous
 - Fundraiser Coordinator (Nori McMichael)
 - Unanimous
 - Communications (Andrea Hooge)
 - Unanimous
 - Volunteer Coordinator (Johanna Suttor-Doerksen)
 - Unanimous
 - Secretary (Roberta Froese)
 - Unanimous
 - Classic Rep
 - Vacant
 - THRIVE Rep
 - Vacant
 - Fine Arts Rep (Doug Gibson)
 - Unanimous
 - DPAC Rep (Doug Gibson)
 - Unanimous
 - Members at Large
 - Erin Kaufman

8. First meeting of 2025/6 school year

- The PAC votes in the budget at the first meeting of the new school year.
- Date to be determined by the new executive.
- Sept 15th, 6:30pm, Library
- How to reach new students in the new year was discussed, including holding a “Welcome back” social on the first day of school.

9. Closing Remarks (Mary Anderson)

- Thanks to everyone who has put in time this year. Recognizes the labour involved in hot lunches.
- Thanks to Jesse and Amrit for making Nootka what it is.

Meeting ended at: 7:33pm